

**WALBERSWICK PARISH COUNCIL**

Clerk: Mark Knight : [walberswickclerk@gmail.com](mailto:walberswickclerk@gmail.com)

**NOTICE OF MEETING**

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 12 April 2021 at 6pm.

**Due to the ongoing Covid-19 pandemic and government regulations concerning public meetings and social distancing, the council will not meet in public until further notice.** Both the National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC) are asking local councils to stop holding any physical meetings or gatherings during this time. This includes full council, committee meetings, annual parish or council meetings. As a result, this meeting will be held remotely via video conferencing. Councillors will be contacted separately with details on how to connect to the meeting remotely. Members of the public who are interested in attending the meeting remotely should email [andrew.wpcouncillor@gmail.com](mailto:andrew.wpcouncillor@gmail.com) BEFORE 5 pm on the day of the meeting for connection details.

Yours faithfully



Clerk to Walberswick Parish Council  
Tuesday 6<sup>th</sup> April 2021

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:  
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 12/04/2021

1. **Chairman's welcome**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** (If present)
6. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
7. **To consider the Minutes of the Meetings of 8<sup>th</sup> March 2021 for accuracy** and for the Chairman to sign as a true record
8. **Finance Matters 2020/21** (3 reports attached)
  - 8.1. Approve items on the **Authorisation to Pay Sheet**
  - 8.2. Approval of **2021/22 allotment fees and payments**
  - 8.3. Approval of the **Grass cutting contract for 2021/2**
9. **Planning** (See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/>) (3 reports attached).
 

9.1	Jove Cottage, Lodge Road	DC/21/0986/FUL
9.2	Creek Cottage, The Green	DC/21/1418/FUL
10. **To consider a response to a survey concerning East Suffolk Council Planning Protocol** (1 report attached)
11. **Report on the Bailey Bridge Renovation and on Safe Space**
13. **Three-year Policy Review:** (3 reports attached)
  - 13.1 **To consider and approve the Privacy Policy: General Public**

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**13.2 To consider and approve the Privacy Policy: Councillors and Staff**

**13.3 To consider and approve the Publication Scheme**

**14. To consider a proposal from the Scroll Advisory Group to approve making of postcards of The Anchor Inn (1 report attached)**

**15. To consider purchase of Audio Visual equipment for the Heritage Hut (1 report attached)**

**16. To consider a return to face to face meetings**

**17. Oral updates from Councillors on areas of responsibility if relevant**

- a. Footpaths and Highways
- b. GDPR, SALC & Website
- c. Playing Fields and the Green play area
- d. Safe Spaces and Car Parks
- e. Heritage Hut
- f. Sizewell and other power related development
- g. Neighbourhood Plan (1 report attached)
- h. Village News

**18. Oral Committee reports if relevant**

**19. Date of Next Meeting: Monday 10<sup>th</sup> May 2021 at 6pm (subject to agenda item 16)**

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 30<sup>th</sup> April 2021 (subject to agenda item 16)

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