

Clerk's Report – July 2025

Clerks Correspondence: this records what was done in the last month with any correspondence that is generated by non-councillors or its committees and working parties (i.e. villagers and external organisations):

Date	Item	Action Taken/to be taken	Notes
10 th June	Email to resident about parking issues.	Clarified role of Parish Council.	None.
15 th June	Complaint received.	Policy used and submitted to ESC.	Awaiting response.
15 th June	Two emails regarding allotments.	Plots offered but not taken up.	Removed from waiting list.
25 th June	Email from member of the public about road safety.	Gave details on Community Speedwatch and police.	None.
6 th July	Email from member of the public about parking.	Referred to Walberswick Car Parks.	None.
7 th July	Email from Historic England about survey.	Possible meeting may take place.	Awaiting response.

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Matters arising – things agreed at a previous meeting and when it is proposed that they will be on a future agenda

Meeting	Item	Action required and by whom	Date for next consideration on an agenda
None.	None.	None.	N/A