

## **The Church of St Andrew, Walberswick**

### **Minutes of the Annual Vestry Meeting and the Annual Parochial Church Meeting, held on Sunday 17 May 2026 in the Church**

**Present:** Stephanie Renouf in the Chair (SR), Johnnie Anderson (JA), Penny Buncombe (PB) Jane Ethel, Kevin Murphy (KM), Sheilagh Murray (SM minute taker) Jackie Neeves, Joanna Saunders (JS), Sally East (SE)

**Apologies:** Shirley Humphrey

#### **A Annual Vestry Meeting**

1. The meeting commenced with a prayer
2. Apologies: Shirley Humphrey
3. Minutes of the Previous Vestry Meeting:  
Agreed by the Meeting and signed as a true record.
4. Election of Church Wardens:  
Penny Buncombe was re-elected as Churchwarden  
All PCC members were in full favour.

The meeting was closed.

#### **B Annual Parochial Church Meeting**

1. **Apologies for absence:** Shirley Humphrey
2. Minutes of the previous APCM: The minutes were agreed and signed as a true record, with no matters arising.
3. **Electoral Roll Report:**  
JS reported that there are 41 people on the Roll to date and no one had died this year.
4. (A) **Team Clergy Report:** This was circulated and gave a comprehensive overview of what has happened within the Diocese throughout last year.  
(B) **PCC Annual Review:** There was an excellent presentation, using the screen, of our year in St Andrews Church. Wonderful photographs, showing the extent and variety of services here in Walberswick. It is hoped to be shown at the Parish Meeting this month. Sally was thanked for all her efforts and expertise.
5. **2025 Report and Accounts**  
  
KM went through his report which had been previously circulated. In 2025 total receipts were £32,409 and total payments were £38,553, a net outflow of £6,144. This shortfall in receipts over payments in 2025 resulted

in a decrease in cash holdings. Cash in hand as at 31<sup>st</sup> December 2025 was £65,808. The whole PCC expressed their gratitude for Kevin's work.

## **6 Appointment of Independent Examiner**

Richard Horne examined and signed off the 2025 accounts.

Proposed: SM    Seconded: KM

## **7. Election of PCC Members were proposed, seconded and approved**

SM was co-opted as Secretary

## **8. Election of representatives to the Deanery Synod were proposed, seconded and approved**

Penny Buncombe : Joanna Saunders

## **9. Church Warden's Report:**

Report attached: The visit in December by the Dean, Joe Hawes to Walberswick will be added to the report

## **10. Deanery Synod Report**

Report attached

## **11. Fabric Officers Report:**

Report attached. JA waiting for a response from R & A Hogg. Efforts to obtain Grants are ongoing but challenged by required information not coming forward. Recent communication with The Friends of St Andrew's suggest they may not be prepared to fund repairs to the wall. About £70,000 of repairs are required for the churchyard wall and redecorating the church internally. The next Quinquennial Report is due in 2027 and following the 5-year view, works to the tower and oak louvres may be required.

## **12. Safeguarding Report**

SE drew our attention to the first paragraph in her report (attached).

Safeguarding is not just a policy or a duty – it is grounded in what it means to be Christian and Jesus's call to love one another, to protect the vulnerable, and to create spaces where everyone feels safe and can flourish. There are no concerns to report.

## **13. All Age Report**

Report attached.

Shirley intends to remain on the PCC until she eventually moves away.

**14. Any Other Reports**

None presented

**15. Any Other Business**

All members of the PCC are required to sign a Trustee Eligibility Form.  
These were circulated for signature and to be retained by the Secretary.

**C Meeting of the New Parochial Church Council**

**Present:** Stephanie Renouf, Johnnie Anderson, Penny Buncombe, Sally East, Jane Ethel, Jacki Neeves, Kevin Murphy, Sheilagh Murray (Minute taker) Joanna Saunders

**Elections:** The following were proposed and seconded by PCC members and unanimously approved.

**Vice Chair:** Stephanie Renouf

**Treasurer:** Kevin Murphy

**Secretary:** Sheilagh Murray

**Electoral Roll:** Joanna Saunders

**Parish Safeguarding Officer:** Sally East

**Health and Safety Officer:** Shirley Humphrey

**Team Council:** Joanna Saunders & Sally East

**Fabric Officer:** Johnnie Anderson

**Any Other Business**

KM announced that after 15 years as Treasurer he will be stepping down at the next APCM in 2027. The whole PCC thanked KM for his many years of service and exemplary book-keeping. He will be missed by us all for his wise counsel.

**Matters for the next meeting's agenda**

Items for the next meeting will be requested and circulated.

**Dates for future PCC Meetings in the Heritage Hut**

**Friday, 10<sup>th</sup> July at 9.00am**

**Friday, 11<sup>th</sup> September at 9.00am**

SR Thanked everyone for their reports and attending the APCM, the meeting was closed with a prayer.